

IBC members, 5/22/25

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Member	Institution/ role	Institutional Biological Safety Officer
Malcolm Duthie	HDT Bio/ Chair	yes
Carleigh Gray	HDT Bio	
Chris Antony	InBios	
Rachael Yenni	InBios	
Marion Avril	MalarVX	yes
Sean Gray	PAILS	
Miko Ouano	external member	

## Institutional Biosafety Committee Meeting Minutes; Thursday May 22, 2025

In person at HDT Bio, 1150 Eastlake Ave E (or via Microsoft Teams per meeting invite notice)

### 1. Attendance log

Meeting opened at 1.00pm. A quorum deemed present by the Chair.

	In person	Teams	Absent
Malcolm Duthie [Chair]	X		
Carleigh Gray		X	
Chris Antony		X	
Rachael Yenni		X	
Sean Gray		X	
Marion Avril		X	
			See item 2

### 2. Recognition of request to end participation as external member, [REDACTED]

#### a. E-mail request of 05/07/25, formally accepted.

Introduction of proposed external member, Miko Ouano (CV circulated in advance by e-mail 5/19)

Summary of IBC purpose, composition etc. provided by Chair

Motion to approve Miko as a member by MD 1°, CA 2°: unanimous voice vote

### 3. Review of proposed updates/ edits IBC Charter (CA 5-7-25 draft circulated in advance by e-mail)

CA provided a brief review of suggested changes, including additional edits proposed by MA

Motion to approve by CA 1°, MD 2°: unanimous voice vote

### 4. Any other business

- Discussion of participating institution website updates in response to Charter revisions, to be effective June 1, 2025
- Discussion of security and awareness measures at participating institutions
- Request for formal notification of receipt of updated Charter, Biological Safety Officer identification at each respective institution

After determination of no further from Committee members, meeting closed at 1.25pm by the Chair